

# ARROWSMITH SCHEDULE OF FEES 2018

This schedule applies to families enrolled in the Arrowsmith Program at Plenty Valley Christian College. For families that have students both in the mainstream program and Arrowsmith program both published Fee Schedules should be referred to and apply.

## Option 1: Arrowsmith Program Full Time Tuition Fees

Year Level	1st Child		2nd Child		3rd Child		4th & Subsequent Child	
	Annual	Term	Annual	Term	Annual	Term	Annual	Term
Prep to Year 6	\$19,600	\$4,900	\$17,650	\$4,413	\$15,700	\$3,925	\$14,400	\$3,600
Year 7 - 12	\$21,600	\$5,400	\$19,100	\$4,775	\$16,600	\$4,150	\$15,100	\$3,775

## Option 2: Arrowsmith Program Half Time Tuition Fees

Year Level	1st Child		2nd Child		3rd Child		4th & Subsequent Child	
	Annual	Term	Annual	Term	Annual	Term	Annual	Term
Prep to Year 6	\$13,500	\$3,375	\$12,428	\$3,107	\$11,355	\$2,839	\$10,640	\$2,660
Year 7 - 12	\$15,490	\$3,873	\$14,115	\$3,529	\$12,740	\$3,185	\$11,915	\$2,979

## Option 3: Arrowsmith Program Half Time Tuition Fees Including MSS (Homework)

Year Level	1st Child		2nd Child		3rd Child		4th & Subsequent Child	
	Annual	Term	Annual	Term	Annual	Term	Annual	Term
Prep to Year 6	\$15,300	\$3,825	\$14,228	\$3,557	\$13,155	\$3,289	\$12,440	\$3,110
Year 7 - 12	\$17,290	\$4,323	\$15,915	\$3,979	\$14,540	\$3,635	\$13,715	\$3,429

## \$1,400.00 - Arrowsmith Program Pre Assessment Fee (prior to enrolment in the program)

Students considering joining the Arrowsmith Program are required to undertake the full Arrowsmith cognitive assessment. This is able to be completed prior to fully committing to the program, if so desired. This will gauge the suitability of the program for the student, as well as assist to determine whether half time or full time options are appropriate. This fee must be paid prior to undertaking the assessment. On completion of the assessment, should the student enrol in the Arrowsmith Program within 90 days and pay the Term fee (25% of total fees) in advance, \$1,000.00 of the Assessment Fee will be credited towards the full Arrowsmith Program Fee.

Fees are billed at the beginning of the year. Payment options are one of the following:

4 x Quarterly Instalments DEFAULT PAYMENT OPTION	10 x Monthly Instalments	22 x Fortnightly Instalments	Upfront Annual Payment (Disc may apply)
Due by 2 <sup>nd</sup> Friday of each term February to October	Due by the 18 <sup>th</sup> day of each month. February to November	Commencing 1 <sup>st</sup> week of February, concluding November	Due by 9 <sup>th</sup> February 2018

## Annual Family Based Fees (Charged in addition to the tuition fees – per family)

Capital Maintenance Fee	\$850	Parent Participation *	\$400
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## Camp Fees

Year Level	Estimated Camp Fee
Year 3	\$60
Year 4	\$200
Year 5	\$320
Year 6	\$640
Year 7	\$540
Year 8	\$540
Year 9	\$550
City Cite Year 9	\$130
VCE Study Camp	\$450

## Annual Bus Travel Fees

Bus Fares	With Conveyance Allowance	Without Conveyance Allowance
Return Trip	\$1,220	\$1,770
One Way	\$600	\$1,000
Casual (Per Trip)	\$5.50	\$5.50

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## Year 7 and New Secondary Students

Once off (non-refundable) \$50 locker fee payable which includes a combination lock.

## French iPad Application Licence

Year 7, 8 and 9 students: \$30

## Discount for Payment of Full Years Fees in Advance

A 3.0% discount off the tuition fees component (not including any fees directly charged to the College by Arrowsmith Canada) (2.0% for credit card - MasterCard/Visa) is given when the full year's statement (inc. tuition, capital maintenance, parent participation, camps and other costs) is paid by 9<sup>th</sup> February 2018.

## Sibling Discounts

Where a family is eligible for sibling discounts under the enrolment policy terms and conditions, the above sibling discounts apply where that sibling is enrolled in Arrowsmith.

## Parent Participation \*

\$400 is debited within a family account at the beginning of the year for Parent Participation in nominated areas of assistance. This is credited against the account at the end of each quarter at \$20 per hour of assistance, up to a maximum of \$400.

## Conveyance Allowance

Conveyance allowance is paid for students who meet various conditions, including that PVCC is the nearest Christian school and that students live more than 4.8kms from the College. This is paid directly to parents only if students are delivered to school in a private vehicle. Application forms are available on the College website.

## Capital Maintenance Fee

This fee is billed annually and is used to assist in capital works and maintenance programs at the College.

## VCAL / VCE Edrolo Charges – Refer to the mainstream Fee Schedule for details

## Payment of Accounts

Quarterly instalments are due and **are to be paid by the 2<sup>nd</sup> Friday of each term**, unless families have nominated one of the other available payment options and returned a **Fee Payment Plan 2018** form to the Business Office.

## Methods of Payment

A number of payment options are available:

**Direct Debit – PREFERRED OPTION** – Fees are automatically paid from your bank account or credit card.

**BPay** – Payments can be made at any time by calling your financial institution or connecting to your bank on the internet.

**Credit Card** – We accept MasterCard and Visa. There is currently no fee for using this service to parents.

**Direct Deposit** – Please contact your bank to make arrangement to pay the fees automatically from your account.

**EFTPOS / Cash / Cheque** – Payments can be made at the Business Office.

## Withdrawal of a Student

One full Term's notice is required in writing to the Principal before a student is withdrawn from enrolment at the College. If the required notice is not provided then an additional fee of up to one full Term's fees may be charged.

## Terms and Conditions of Enrolment

The Enrolment Policy and conditions of attendance constitute a contract between the College and parents which is formalised on and by the fact of the first day of a student's attendance in 2018. The 2018 Fee Schedule should be read in conjunction with the Enrolment Policy and other policies available from the College Office or website.

## The 25% holding deposit paid at enrolment is held and applied when the student/s exit the Arrowsmith Program.

Accounts are due and payable by the relevant due date as per the submitted payment plan. Where a payment plan has not been established then a quarterly payment plan is the default option. It is the responsibility of parents to return the completed Fee Payment Plan 2018 form to the Business Office.

A Late Payment Fee of \$50 per student, per calendar month, may apply if a payment is not received by the College by the relevant due date and families may also be liable for any collection costs. BPay, Cheque, Direct Debit or Credit Card payments which are declined by the bank for any reason will attract the administration fee passed on by the financial institution.

The College may not permit a student to re-enter classes in a new Term when fees remain outstanding.

The College is entitled to withhold a student's results until their outstanding fees are paid.

Parents are responsible for payment for avoidable breakage or damage to school property caused by their child.

**If families experience temporary difficulty in paying College fees, please contact the Business Office immediately.**

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## CONTACT DETAILS

**ADDRESS:** Plenty Valley Christian College

840 Yan Yean Road, Doreen VIC 3754

**Web:** [www.pvcc.vic.edu.au](http://www.pvcc.vic.edu.au) **Phone:** 03 9717 7400

**Registrar:** Mrs Athelia Du Preez

Ph: 03 9717 7400 E: [athelia.dupreez@pvcc.vic.edu.au](mailto:athelia.dupreez@pvcc.vic.edu.au)

Please direct any enquiries regarding fees to the Business Office.

Office Hours: 8:15am to 4:30pm Monday to Friday

**Bursar:** Mrs Michelle Cothill

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**Business Manager:** Mr Matthew Duke

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