

Online Contractor Induction

As part of our OH&S Policy, Plenty Valley Christian College requires that all contractors working on our facilities undertake an Online Health & Safety Induction Training Course prior to entry.

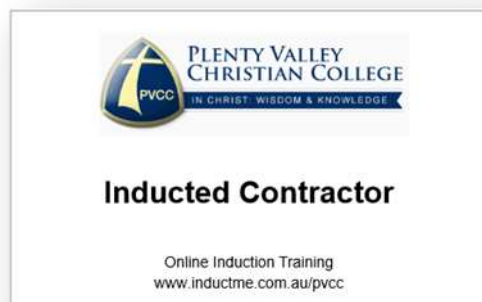
Please arrange for ALL relevant staff/workers to undertake the induction prior to their next visit.

Taking an online induction course is easy and takes about 15 to 20 minutes. Being online, courses can be taken from anywhere using a standard Web Browser.

Instructions:

1. Open your Web Browser to the website – www.inductme.com.au/pvcc
2. Press the “Contractors” button and follow instructions

At the end of the course you will receive an email with an attached ID which must be cut out and signed. This completed card must be shown on each visit and will be checked to see it is valid.



NOTE:

Please note that a **No Induction ID, No Entry policy will be applied after this date.**

Failure to comply with this requirement will be treated as a breach of OH&S Policy and may result in the cancellation of works and/or contract.

Please contact the undersigned if you need any help or have any questions.

Yours sincerely,

Matthew Duke
Business Manager
Plenty Valley Christian College
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